



Total Essential Services Group

ESSENTIAL SAFETY MEASURES AUDIT SHEET 3 MONTHLY INSPECTIONS

Property audited: _____

Date of audit: _____

ES Register No.	Essential Safety Measure	Level of Service Date of Log Book or Service Sheet entry					Log sheets completed	Date in ES Register				
1 EGRESS	1.1 Exit doors	Service periods	3M					YES	√	03/03/08		
		Date	√					NO				
	1.2 Paths of travel to exits	Service periods	3M					YES	√			
		Date	√					NO				
2 FIRE CONTROL SYSTEMS	2.1 Fire Extinguishers		L1	L2	L3	L4	L5	YES	√	Oct 07		
		Date		√		√		NO				
	2.2 Fire hose reels	Service periods	6M		Y			YES	√	Oct 07		
		Date	√					NO				
	2.3 Fire hydrants	Service periods	6M	Y	3 Y	6Y		YES	√	Feb 07		
		Date or	√	√				NO				
	2.4 Hydrant systems/Fire mains	Service periods	W	M	Q	Y	3Y	6Y	YES	√	28/02/08	
		Date or	√			14 /2/ 8	8.3. 07		NO			
	2.5 Sprinkler systems/Fire mains	Service periods	W	M	Q	Y	3Y	24 Y	YES	√	28/02/08	
		Date or	√			14 /2/ 7	9/3/ 07		NO			
3 FIRE COMMAND AND DETECTION	3.1 Emergency warning & intercommunication system	Service periods	M		6M		Y		YES		02/02/08	
		Date	√					NO				
	3.2 Fire brigade connections	Service periods	W		M		Y		YES	√	07/02/08	
		Date or	√		√		Sept 07		NO			
	3.4 Fire control panels	Service periods	W		M		Y		YES	√	07/02/08	
		Date or	√		√		Sept 07		NO			
3.5 Fire detectors & alarm systems	Service periods	W		M		Y		YES	√	07/02/08		
	Date or	√		√		Sept 07		NO				
3.6 Smoke alarms	Service periods	M			Y			YES		N/A		
	Date or	√					NO					
4 FIRE ISOLATION	4.1 Fire doors (including signs)	Service periods	3M			Y		YES	√	27/02/08		
		Date	26/11/07					NO				
	4.2 Smoke doors	Service periods	3M			Y		YES	√	27/02/08		
		Date	26/11/07					NO				
6 LIFTS	6.1 Emergency lifts	Service periods	W		M		Y		YES		No Records	
		Date or	√					NO				
7 LIGHTING SERVICES	7.1 Emergency lighting	Service periods	6M			Y		YES	√	29/09/07		
		Date	29/09/07					NO				
	7.3 Exit signs	Service periods	6M			Y		YES	√	29/09/07		
		Date	29/09/07					NO				
8 SMOKE CONTROL & HVAC	8.1 Air conditioning system	Service periods	M	3M		Y	5Y		YES		No Detail	
		Date or	√						NO	x		
	8.2 Fire dampers	Service periods	Y 20%			5Y		YES		05/05/07		
		Date or	√					NO	√			
	8.3 Mechanical ventilation systems	Service periods	M	3M		Y		5Y		YES		No Detail
		Date or	√						NO	x		
	8.4 Smoke control measures	Service periods	Annually					YES	√	05/03/08		
		Date or	√					NO				
8.5 Smoke vents	Service periods	3M					YES		No Detail			
	Date	√					NO	x				
8.6 Stairwell pressurisation systems	Service periods	3M					YES	√	05/03/08			
	Date or	√					NO					

Service Periods: W=Weekly; M=Monthly; 3M=3 Monthly/Quarterly; 6M=6 Monthly; Y=Yearly; 3Y=3 Yearly; 5Y=5 Yearly

Level of Service: L1 – L6 = Level of service to Fire extinguishers for that inspection period

Inspected by: MICHAEL J. MENARY & SERGIU POP